

Position Announcement

- Position:** Pollution Prevention Specialist, Engineering Extension, Pollution Prevention Institute
- Location:** Pollution Prevention Institute (PPI)
Engineering Extension Programs
Kansas State University or satellite offices
- Appointment:** One to two positions, up to 1.0 F.T.E., are available and subject to the continuing availability of funds through renewal of annual contracts with state and/or federal agencies.
- Starting Date:** October 2011, preferred
- Responsibilities:** **PPI administers the Kansas Small Business Environmental Assistance Program**, which provides environmental technical assistance to businesses in Kansas. Specialist will conduct environmental compliance and on-site pollution prevention opportunity assessments, develop and present webinars and training seminars, provide individual assistance by telephone and written correspondence, research regulatory and pollution prevention issues, and write publications. Other duties include writing proposals for continued funding; participating in networking opportunities with other assistance providers locally and nationally; and promoting PPI, the Kansas Small Business Environmental Assistance Program, and other programs to appropriate audiences and stakeholders.
- Qualifications:** B.S. required in an engineering or science-related discipline; demonstrated written and oral communication skills; excellent computer skills should include expertise with MS Word, Excel, PowerPoint, Publisher, and use of the Internet; minimum of one-year experience in an industrial or educational environmental area.
- Salary:** Commensurate with experience and qualifications.
- How to Apply:** Submit electronic copies of cover letter; resume; examples of applicant's writing; three references familiar with your professional training and/or experience including their name, current business address, and daytime phone number. Email to:
- Nancy J. Larson, Director
Engineering Extension, Pollution Prevention Institute
nlarson@ksu.edu
800-578-8898
- Application Deadline:** Sept 19, 2011, or until filled

Kansas State University is an Equal Opportunity Employer.