

2012

Compliance Calendar for Petroleum and other Non-perc Dry Cleaners

Kansas Small Business
Environmental Assistance Program
Confidential technical assistance
Phone: 800-578-8898
Email: sbeap@ksu.edu
Web site: www.sbeap.org

Kansas Department of Health and Environment Contact Information

Bureau of Environmental Remediation

Scott Yankey
Kansas Dry Cleaning Program
Kansas Department of Health & Environment
1000 SW Jackson, Suite 410
Topeka, KS 66612-1367
Phone: 785-296-8025
Fax: 785-296-4823
E-mail: syankey@kdheks.gov
Web Site: www.kdheks.gov/dryclean

Dry cleaners must register annually with this bureau, which administers the Drycleaning Environmental Response Act (DERA). It is a regulatory program focused on preventing spills from being released off site. It offers financial assistance for assessment and remediation activities at dry cleaning facilities where spills (releases) have occurred.

Bureau of Air

Russ Brichacek
Acting Chief, Air Compliance and Enforcement Section
Kansas Department of Health & Environment
1000 SW Jackson, Suite 310
Topeka, KS 66620
Phone: 785-296-1544
E-mail: rbrichac@kdheks.gov
Web Site: www.kdheks.gov/bar/contact.html

This KDHE bureau regulates air emissions. It ensures dry cleaners minimize air leaks and contaminants in order to meet KDHE (state) and EPA (federal) regulatory requirements.

Bureau of Waste Management

Rebecca Wenner
Unit Chief, Compliance and Enforcement Unit
Kansas Department of Health & Environment
1000 SW Jackson, Suite 320
Topeka, KS 66620
Phone: 785-296-1604
E-mail: rwenner@kdheks.gov
Web site: www.kdheks.gov/waste/index.html

This bureau regulates storage and disposal of solid and hazardous waste in accordance with KDHE (state) and EPA (federal) regulations.

Small Business/Community Support

Cathy Colglazier
Public Advocate
Bureau of Environmental Field Services
Kansas Department of Health & Environment
1000 SW Jackson, Suite 430
Topeka, KS 66612-1367
Phone: 800-357-6087 or 785-296-0669
E-mail: ccolglaz@kdheks.gov
Web site: www.kdheks.gov/sbcs/index.html

This KDHE division provides support services to the public, communities, and small Kansas businesses through grants and technical assistance. Contact this group with general questions about your permit, whom to best answer your questions, or pollution prevention technologies.

Dry Cleaning Compliance Calendar — Instructions for Use (petroleum and other non-perc cleaners)

This calendar is designed to keep all records required by the Kansas Department of Health and Environment (KDHE) for dry cleaners that use petroleum or another perc-alternative solvent. Inspection forms cover requirements of KDHE's Drycleaner Environmental Response Act (DERA) and requirements for hazardous waste. **Keep inspection logs on site for at least five years.**

General DERA requirements

- When the year is complete, file the calendar and associated paperwork in case you are ever inspected.
- If you answer "no" to any of the inspection requirements, fill out a corrective action form at the back of the calendar. You can leave the corrective action form in the calendar so it is part of your permanent record.
- Register annually with KDHE Bureau of Environmental Remediation (BER).
- Containment materials must be made of steel, epoxy, polyethylene, or concrete (or other material approved by KDHE).
- Secondary containment must be large enough to contain any spill, leak, or release of solvent.
- Inspect hazardous waste containers and secondary containment for deterioration weekly.
- There can be no floor drain in the secondary containment area. If you have an existing drain, it must be permanently covered or a cylinder put around it high enough that solvent spilled or leaked from the machine will not enter the drain.

Hazardous waste requirements

As a petroleum dry cleaner, you probably don't generate hazardous waste unless the flash point of your solvent is less than 140°F. If you don't use perc, but still generate separator water, then the separator water must be handled in one of the following ways:

- evaporate in a heated unit
- evaporate in a nonthermal unit using air atomization or misting
- handle as hazardous waste, and have hauled off by a licensed hazardous waste transporter

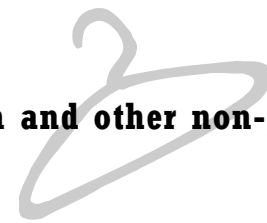
Waste from Green Earth dry cleaners may be handled as special waste by contacting KDHE's special waste unit at 785-296-0681 and submitting the form available at www.kdheks.gov/waste/forms/solidwaste/sw600-specwaste.pdf. As part of the DERA performance standards, secondary containment for special waste is required.

For further information on whether or not you're a hazardous waste generator, call 800-578-8898 for free, confidential assistance. If you are a hazardous waste generator, keep all hazardous waste manifests and other "loose" paperwork in the envelope in the back of the calendar. Post emergency numbers by the telephone (see back of calendar) as required for hazardous waste generators.

If your machine has a total manufacturer's rated dryer capacity equal to or greater than 84 pounds (38 kilograms) and was constructed after December 14, 1982, then it may be subject to additional air quality performance standards. Contact SBEAP at 800-578-8898 or see page 28 of the *Kansas Dry Cleaner Manual, Complying with Kansas Environmental Regulations (www.sbeap.org/publications/DryCleanerManual.pdf)* for additional information.

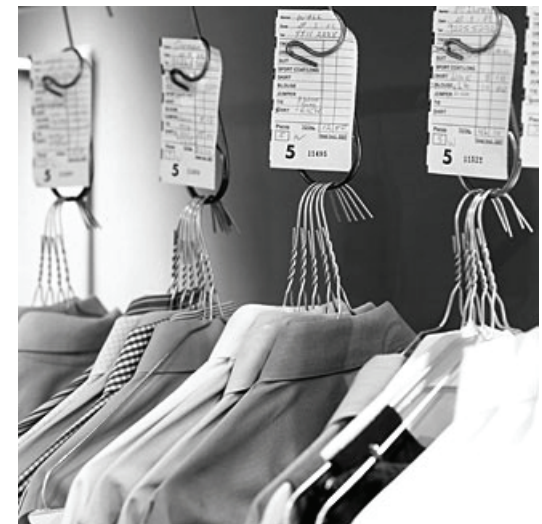
January 2012

Petroleum and other non-perc cleaners



Weekly Inspection				
Date	1/4	1/11	1/18	1/25
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

Don't forget to return your annual KDHE registration form and payment by January 31.

January 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Year's Day	2	3	4 Weekly inspection <input type="checkbox"/>	5	6	7
8	9	10	11 Weekly inspection <input type="checkbox"/>	12	13	14
15	16 Martin Luther King, Jr. Day (US)	17	18 Weekly inspection <input type="checkbox"/>	19	20	21
22	23	24	25 Weekly inspection <input type="checkbox"/>	26	27	28
29	30	31 Registration due to KDHE				

Kansas Small Business Environmental Assistance Program
1-800-578-8898
www.sbeap.org



February 2012

Petroleum and other non-perc cleaners

2

Weekly Inspection										
Date	2/1		2/8		2/15		2/22		2/29	
Time										
Containment Area										
Is secondary containment around machine in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Is secondary containment for solvent storage containers in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Hazardous and/or Special Waste (if applicable)										
Is hazardous and/or special waste secondary containment in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Are containers in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Are waste containers made of appropriate material?	Y	N	Y	N	Y	N	Y	N	Y	N
Are containers tightly closed?	Y	N	Y	N	Y	N	Y	N	Y	N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y	N	Y	N	Y	N	Y	N	Y	N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y	N	Y	N	Y	N	Y	N	Y	N
If wastewater is generated, is it stored no longer than 60 days?	Y	N	Y	N	Y	N	Y	N	Y	N

NOTES:

Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).



TIP OF THE MONTH!

An envelope attached to the end of the calendar is handy for keeping receipts of solvent purchases and repair costs.

February 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Weekly inspection <input type="checkbox"/>	2 Groundhog Day	3	4
5	6	7	8 Weekly inspection <input type="checkbox"/>	9	10	11
12	13	14 Valentine's Day	15 Weekly inspection <input type="checkbox"/>	16	17	18
19	20 President's Day	21	22 Weekly inspection <input type="checkbox"/>	23	24	25
26	27	28	29 Weekly inspection <input type="checkbox"/>			

March 2012

Petroleum and other non-perc cleaners

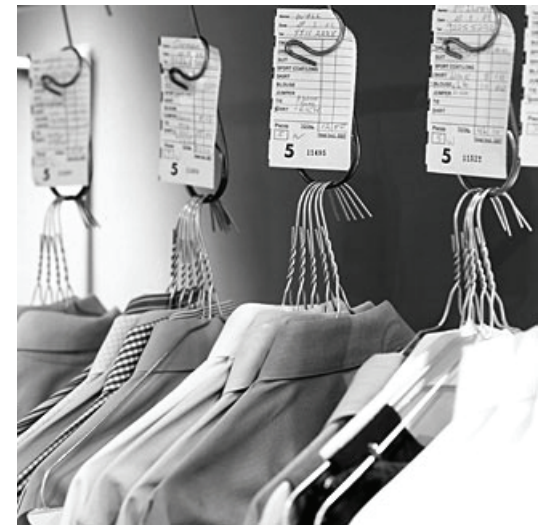
2

NOTES:

Weekly Inspection				
Date	3/7	3/14	3/21	3/28
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).



TIP OF THE MONTH!

The Kansas Dry Cleaner Manual, updated in 2009, has environmental regulatory information presented in an easy-to-read format. Call 800-578-8898 if you need a new copy. Find it on the web at www.sbeap.org/publications/DryCleanerManual.pdf.

March 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7 Weekly inspection <input type="checkbox"/>	8	9	10
11 Daylight Saving Time begins	12	13	14 Weekly inspection <input type="checkbox"/>	15	16	17 St Patrick's Day
18	19	20 Spring begins	21 Weekly inspection <input type="checkbox"/>	22	23	24
25	26	27	28 Weekly inspection <input type="checkbox"/>	29	30	31

April 2012

Petroleum and other non-perc cleaners

2

Weekly Inspection				
Date	4/4	4/11	4/18	4/25
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

You must determine your hazardous waste generator category to know how to dispose of your waste properly. Don't assume your waste can be trashed or poured down the drain! Call SBEAP for assistance.

April 2012

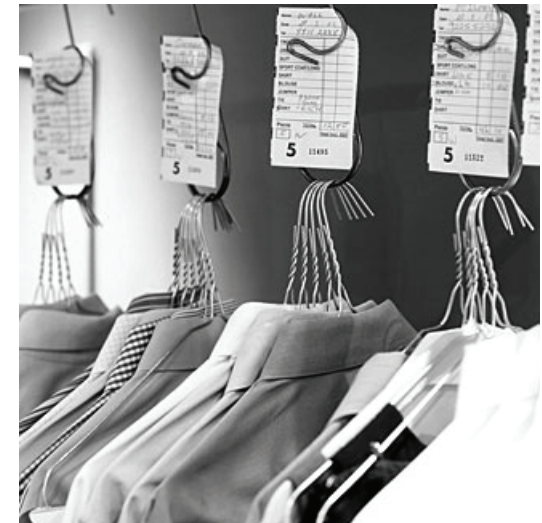
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 April Fool's Day	2	3	4 Weekly inspection <input type="checkbox"/>	5	6 Good Friday	7
8 Easter	9	10	11 Weekly inspection <input type="checkbox"/>	12	13	14
15	16	17	18 Weekly inspection <input type="checkbox"/>	19	20	21
22	23	24	25 Weekly inspection <input type="checkbox"/>	26	27	28
29	30					

May 2012

Petroleum and other non-perc cleaners

Weekly Inspection										
Date	5/2		5/9		5/16		5/23		5/30	
Time										
Containment Area										
Is secondary containment around machine in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Is secondary containment for solvent storage containers in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Hazardous and/or Special Waste (if applicable)										
Is hazardous and/or special waste secondary containment in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Are containers in good condition?	Y	N	Y	N	Y	N	Y	N	Y	N
Are waste containers made of appropriate material?	Y	N	Y	N	Y	N	Y	N	Y	N
Are containers tightly closed?	Y	N	Y	N	Y	N	Y	N	Y	N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y	N	Y	N	Y	N	Y	N	Y	N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y	N	Y	N	Y	N	Y	N	Y	N
If wastewater is generated, is it stored no longer than 60 days?	Y	N	Y	N	Y	N	Y	N	Y	N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

While being stored on site, a dike or other secondary containment structure around the waste storage area and dry cleaning machines will help protect water quality should a leak or spill occur. Near the end of the calendar is an Emergency Response page. Fill in the information and post where employees or customers can see whom to call in case of a spill.

May 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Weekly inspection <input type="checkbox"/>	3	4	5
6	7	8	9 Weekly inspection <input type="checkbox"/>	10	11	12
13 Mother's Day	14	15	16 Weekly inspection <input type="checkbox"/>	17	18	19
20	21	22	23 Weekly inspection <input type="checkbox"/>	24	25	26
27	28 Memorial Day	29	30 Weekly inspection <input type="checkbox"/>	31		

June 2012

Petroleum and other non-perc cleaners

2

Weekly Inspection				
Date	6/6	6/13	6/20	6/27
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

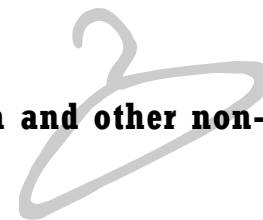
You are halfway through the year! Have you been keeping up with inspections? Solvent leaks or spills will be caught sooner with regular inspections. Use this calendar to record results of inspections.

June 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Weekly inspection <input type="checkbox"/>	7	8	9
10	11	12	13 Weekly inspection <input type="checkbox"/>	14	15	16
17 Father's Day	18	19	20 Weekly inspection <input type="checkbox"/> Summer begins	21	22	23
24	25	26	27 Weekly inspection <input type="checkbox"/>	28	29	30

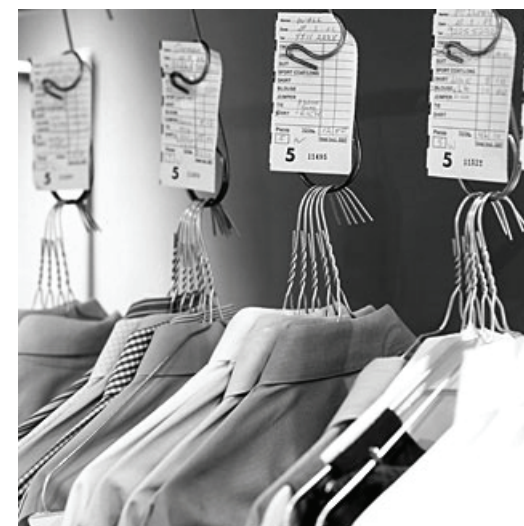
July 2012

Petroleum and other non-perc cleaners



Weekly Inspection				
Date	7/4	7/11	7/18	7/25
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

Have an emergency plan for dealing with solvent spills? Prevent leaks and spills from leaving the property by keeping a spill clean-up kit nearby. Near the end of the calendar is an Emergency Response page. Fill in the information and post where employees or customers can see whom to call.

July 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Weekly inspection <input type="checkbox"/> Independence Day	5	6	7
8	9	10	11 Weekly inspection <input type="checkbox"/>	12	13	14
15	16	17	18 Weekly inspection <input type="checkbox"/>	19	20	21
22	23	24	25 Weekly inspection <input type="checkbox"/>	26	27	28
29	30	31				

August 2012

Petroleum and other non-perc cleaners

Weekly Inspection					
Date	8/1	8/8	8/15	8/22	8/29
Time					
Containment Area					
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)					
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N	Y N

NOTES:

Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).



TIP OF THE MONTH!

Label hazardous waste containers with "Hazardous Waste" and mark labels with the accumulation start date (the date you first put waste into the container).

August 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Weekly inspection <input type="checkbox"/>	2	3	4
5	6	7	8 Weekly inspection <input type="checkbox"/>	9	10	11
12	13	14	15 Weekly inspection <input type="checkbox"/>	16	17	18
19	20	21	22 Weekly inspection <input type="checkbox"/>	23	24	25
26	27	28	29 Weekly inspection <input type="checkbox"/>	30	31	

September 2012

Petroleum and other non-perc cleaners

2

Weekly Inspection				
Date	9/5	9/12	9/19	9/26
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

Floor drains are not allowed in secondary containment structures. This requirement will help protect groundwater quality.

September 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Labor Day	4	5 Weekly inspection <input type="checkbox"/>	6	7	8
9	10	11	12 Weekly inspection <input type="checkbox"/>	13	14	15
16	17	18	19 Weekly inspection <input type="checkbox"/>	20	21	22 Autumn begins
23 30	24	25	26 Weekly inspection <input type="checkbox"/>	27	28	29

October 2012

Petroleum and other non-perc cleaners

2

Weekly Inspection					
Date	10/3	10/10	10/17	10/24	10/31
Time					
Containment Area					
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)					
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

For a facility that is closing or not operating for 45 continuous days, remove dry cleaning solvents and wastes. Notify KDHE. For more details, see pages 7 and 26 of the Kansas Dry Cleaner Manual.

October 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Weekly inspection <input type="checkbox"/>	4	5	6
7	8 Columbus Day	9	10 Weekly inspection <input type="checkbox"/>	11	12	13
14	15	16	17 Weekly inspection <input type="checkbox"/>	18	19	20
21	22	23	24 Weekly inspection <input type="checkbox"/>	25	26	27
28	29	30	31 Weekly inspection <input type="checkbox"/> Halloween			

November 2012

Petroleum and other non-perc cleaners

NOTES:

Weekly Inspection				
Date	11/7	11/14	11/21	11/28
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).



TIP OF THE MONTH!

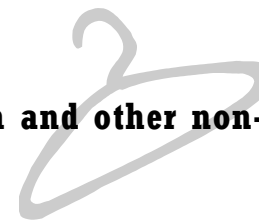
Do not discharge any dry-cleaning solvents into sanitary sewers, storm sewers, septic tanks, underground storage tanks, water bodies, or soil!

November 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4 Daylight Saving Time ends	5	6	7 Weekly inspection <input type="checkbox"/>	8	9	10
11 Veteran's Day	12	13	14 Weekly inspection <input type="checkbox"/>	15	16	17
18	19	20	21 Weekly inspection <input type="checkbox"/>	22 Thanksgiving Day	23	24
25	26	27	28 Weekly inspection <input type="checkbox"/>	29	30	

December 2012

Petroleum and other non-perc cleaners



Weekly Inspection				
Date	12/5	12/12	12/19	12/26
Time				
Containment Area				
Is secondary containment around machine in good condition?	Y N	Y N	Y N	Y N
Is secondary containment for solvent storage containers in good condition?	Y N	Y N	Y N	Y N
Hazardous and/or Special Waste (if applicable)				
Is hazardous and/or special waste secondary containment in good condition?	Y N	Y N	Y N	Y N
Are containers in good condition?	Y N	Y N	Y N	Y N
Are waste containers made of appropriate material?	Y N	Y N	Y N	Y N
Are containers tightly closed?	Y N	Y N	Y N	Y N
Are individual hazardous waste containers clearly labeled as "Hazardous Waste?"	Y N	Y N	Y N	Y N
Are hazardous waste containers clearly labeled with the date that waste was first placed into the container?	Y N	Y N	Y N	Y N
If wastewater is generated, is it stored no longer than 60 days?	Y N	Y N	Y N	Y N

NOTES:



Signature of Inspector _____

If "N" is answered above, fill out corrective action form (back of calendar).

TIP OF THE MONTH!

Annual registrations (due January 31) can be completed online. See pages 5 or 24 of the Kansas Dry Cleaner Manual for details.

December 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Weekly inspection <input type="checkbox"/>	6	7	8
9	10	11	12 Weekly inspection <input type="checkbox"/>	13	14	15
16	17	18	19 Weekly inspection <input type="checkbox"/>	20	21 Winter begins	22
23 / 30	24 / 31 New Year's Eve	25 Christmas Day	26 Weekly inspection <input type="checkbox"/>	27	28	29

Corrective action forms—keep these records for five years.

If a leak is discovered after inspecting hazardous waste storage containers and secondary containment structures, repair within five days. Record details of corrective action below:

Area of leak:

Date of initial inspection: _____

Inspector: _____

Date problem was corrected: _____

Describe problem and solution:

Use this form when corrective actions are necessary.

If a leak is discovered after inspecting hazardous waste storage containers and secondary containment structures, repair within five days. Record details of corrective action below:

Area of leak:

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Inspector: _____

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Area of leak:

Date of initial inspection: _____

Inspector: _____

Date problem was corrected: _____

Describe problem and solution:

Use this form when corrective actions are necessary.

Dry Cleaner's Emergency Response Contact Information
 (Remove from calendar and post at a phone accessible to all employees.)

Emergency Coordinator (primary)	Emergency Coordinator (alternate)
Name	Name
Home phone	Home phone
Home address	Home address

**Fire -- Call 911 or
 Spill -- Call 911 or**

Equipment Location

Fire extinguishers

Spill control

Fire alarms

Response Action

Fire Call the fire department, or extinguish the fire using an appropriate fire extinguisher.

Spill Contain the flow of hazardous waste to the extent possible. As soon as practicable, recover the hazardous waste plus contaminated materials and/or soil. Contact KDHE immediately at 785-296-1679 (24 hours a day).

Fire/Explosion or Release (release or spill that can or will adversely impact groundwater, surface water, or soils of the state)

Notify the National Response Center at 800-424-8802 **and** notify the Kansas Department of Health and Environment, Bureau of Environmental Remediation at 785-296-1679 with the following information:

- Name
- Address
- US EPA ID number
- Quantity and type of waste
- Quantity and disposition of recovered materials
- Date
- Time
- Type of incident
- Extent of injury

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