



**Pollution Prevention Institute**  
2323 Anderson Ave., Ste. 300  
Manhattan, KS 66502

[www.sbeap.org/intern-program](http://www.sbeap.org/intern-program)

Hotline: 800.532.6501

Fax: 785-532-6952

**Pollution Prevention Intern Program**  
**Circuit Rider Pre-Assessment**

*Please return by e-mail to Circuit Rider Intern at [lladd@ksu.edu](mailto:lladd@ksu.edu)*

Contact person: \_\_\_\_\_

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

SIC/NAICS: \_\_\_\_\_ No. of employees: \_\_\_\_\_

Products/services: \_\_\_\_\_

Between June 1 and July 19, what dates will work best to visit your facility?

\_\_\_\_\_

Have you recently completed any energy, water or toxics-reduction projects at your facility?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Using nationally recognized guidelines, tools and calculators for energy and water consumption, the intern can help gather data for areas of interest and then recommend changes with anticipated savings. Industry may be requested to provide utility bills in advance. The intern will generate a report detailing the findings, calculations methods and recommendations. This report is intended for internal use at the facility and there is no obligation to implement the intern's recommendations.

However, our mission is to promote sustainability through environmental education and services to industry, institutions and communities. We typically generate a case study summarizing the intern's recommendations so that other industries with similar circumstances can apply the same principles. If the intern's projects are featured in a case study, we will provide a draft copy for your approval prior to publication.



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Please use the checkboxes to indicate which service(s) interest(s) you:

- Water conservation
- Raw material/ingredient conservation/waste elimination
- Toxic/hazardous material substitution
- Hazardous waste/material reduction
- Energy Conservation: lighting, solar, compressed air, fuel switch, motors, boilers
- Other

For the services indicated above, are there specific projects you would like addressed?

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The undersigned, on behalf of the Company listed below, requests technical assistance from the Pollution Prevention Institute (PPI) of Kansas State University. It is understood such assistance will be provided free of charge and there is no obligation to reimburse PPI or its staff for providing such assistance.

Upon request, the PPI staff will have access to operating data and other such information as may be reasonably requested during the period of service. The data will be considered confidential to the extent permitted by law and will be treated as such. Data and project information may be used for case summaries but will not include Company names without prior approval.

In consideration of this assistance, provided without cost, the undersigned organization releases Kansas State University and the state of Kansas, and their agents and employees, from any and all liability for personal injury or property damage, including liability based on negligence arising out of the performance of this agreement. In addition, the undersigned organization agrees to indemnify, defend and hold harmless the state of Kansas and Kansas State University, and their agents and employees, from and against any and all actions or causes of action claims, demands, liabilities, loss, damage, injury, cost, or expense of whatever kind or nature for injuries to or the death of any person or persons; or damage to or loss of property alleged or claimed to have been caused by or to have arisen out of or in connection with the performance of this agreement.

Signature: \_\_\_\_\_ Company: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Company representative)